

COVID-19 ICT Student Support Scheme 2020/2021

Information and Application Form

As part of the package of COVID-19 supports for higher and further education institutions the Department of Further and Higher Education, Research, Innovation and Science has introduced a once-off COVID-19 grant to support disadvantaged students in the higher education sector in accessing ICT devices. This grant will be used by Marino Institute of Education to purchase laptops and students may apply to borrow the laptops to support their studies, including participation in online learning. Please note that there may be more applicants than laptops and there is no guarantee that a student will be successful in receiving the loan even if the student meets the criteria.

Procedures for Administration

1. All information included in the administration of this scheme will be managed on a strictly confidential basis.
2. Final decision on successful applications for laptop loans will be taken by three of the Institute Staff, appointed by the Leadership Team of Marino Institute of Education.
3. A student applying for a laptop must be attending college courses on a regular basis. Students who are found to abuse the scheme by giving false information will be disqualified from being considered.
4. Marino Institute of Education will retain ownership of the Laptop and all devices should be returned to the Registrar's Office by students on completion of their course or if they pause or discontinue their studies. Laptops should be returned in good condition.

Criteria

Eligible Students:

- I. To be eligible to apply to the COVID-19 ICT Student Support Scheme 2020/2021 you must be able to demonstrate that you are socio-economically disadvantaged by supplying evidence to show that you belong to one of the following categories:
 - a. A HEAR Student
 - b. A 1916 Bursary recipient
 - c. In receipt of the Special Rate level of SUSI Grant (€24,500) and/or Department of Social Protection (DSP) means-tested social welfare payment

- II. In addition to the criteria in I above, you must fall into one or more of the following categories:
- a. Socio-economic groups that have low participation in higher education (demonstrated by either of the income statements above)
 - b. Lone parents with a DSP means tested Social Welfare payment
 - c. First-time mature students
 - d. Students with disabilities
 - e. Students who are members of the Traveller and Roma communities
 - f. Person from ethnic minorities who are lawfully present in the State. Students need to meet the residency and current immigration status requirements or have leave to remain.
- III. Priority will be given to the above categories. However, should laptops remain available for lending when all such applicants have been considered, then other students will be considered for the scheme (e.g. students whose family financial circumstances have changed as a result of the Pandemic).

Eligibility will be on a needs basis and each application for a device under this grant will have to demonstrate a documented need for such a device e.g. they or their family do not have the means to purchase such a device themselves. The closing date for applications is Friday, 2 October 2020 and students will be informed about the outcome of their application by Friday, 9 October 2020 and will receive the devices shortly afterwards.

All information provided on your application form is treated in the strictest confidence and will not be used for any purpose other than to assess your application.

MIE confirms that it will obtain and process your data in a lawful, fair and transparent manner. We will collect your data in order to process your application for the loan of a laptop under the COVID-19 ICT Student Support Scheme 2020/2021 and will not further process your data in a manner incompatible with the original purpose. The implication of this is that members of the panel considering the applications will have access to the information you provide, some of which may be personal sensitive information. Furthermore, MIE will ensure that the data we collect from you will be adequate, relevant and not excessive. In addition, it will be accurate and up-to-date and we will keep it for no longer than is necessary for the purpose for which it was collected. We undertake to ensure that it is kept safe and secure.

MIE will ensure that your data is processed fairly and lawfully in keeping with the principles of data protection. For the purposes outlined here your personal data will be processed on the basis of Consent. If you choose not to consent to collection and processing of your data where it is necessary for the performance of the tasks we carry out as part of the COVID-19 ICT Student Support Scheme 2020/2021 it will not be possible for you to continue to be an applicant of the scheme.

Marino Institute of Education COVID-19 ICT Student Support Scheme 2020/2021

Application Form

Student Name:			
Student Address:			
Student Number:			
Student Date of Birth:			
Please tick all of the relevant boxes below:			
Do you currently have or have access to a desktop or laptop computer. If "Yes" state why you are applying for this loan scheme.	YES	NO	
I am a HEAR Student			
I am a 1916 Bursary recipient			
If you have ticked any of the boxes above please:			
a. Confirm that you give your permission for the COVID-19 ICT Devices Scheme assessment board to seek confirmation from the MIE Admissions Officer of your status.			
b. Sign and date this form to complete your application			
If you are not a HEAR or 1916 Bursary please complete below.			
Which of the following applies to you?			
I am in receipt of the Special Rate level of SUSI Grant (€24,500)			
I am in receipt of a means tested payment from the DSP			
Please select all of the options below that best describe your situation			
I am from a socio-economic group that is under-represented in higher education (demonstrated by either of the income statements above)			
I am a lone parent with a DSP means-tested Social Welfare payment			
I am a first-time mature student			
I am a student with a disability			
I am entering 3 rd level on the basis of a further education award (QQI-FET)			

Supporting Documentation	
All applicants must supply the relevant following documentation in support of their application:	
Indicator of Financial Need	Documentation Required
Receipt of special rate SUSI grant (€24,500)	Letter from SUSI confirming eligibility for current academic year OR P21/Chapter 4 – Self Assessment (2019)
Receiving Means-Tested Social Welfare payment.	Statement of payment from your local social welfare office covering 2019 including your spouse/civil partner/co-habitant (if applicable).
None of the categories above apply to me but I do not currently have a laptop, please tick	
In addition to supplying evidence of socio-economic status, applicants must also supply additional evidence relevant to their personal circumstances. The table below provides examples of the type of documentation required:	
Personal Circumstances	Documentation Required
Ethnic minorities	<ul style="list-style-type: none"> Letter issued from the Department of Justice and Equality confirming permission to reside in Ireland Naturalisation and Immigration Services Person IDNumber (INIS Person ID number)
Students with a disability	Evidence of Disability or DARE eligibility letter
Mature Students	Permission for the COVID-19 ICT Devices Scheme assessment board to seek confirmation from the MIE Admissions Officer that you are a first time mature applicant.
Lone-Parent	Social Welfare Statement from 2019 indicating receipt of Lone Parent Payment
Student from the Traveller or Roma Community	Letter of Support from the relevant agency
None of the above apply	A statement outlining why you are deserving of the loan of a laptop under the terms of this scheme

I hereby confirm that all the information contained in the application form is correct and complete.
The closing date for applications is Wednesday, 2 October 2020.

Print Name: _____

Signature: _____

Date: _____

Further details available from: Louise Condon, Access Officer MIE, access@mie.ie or (01)805 7752