

Marino Institute of Education (MIE)

Inspired by the Christian vision, Marino Institute of Education (MIE) is a teaching, learning and research community committed to promoting inclusion and excellence in education. MIE is an associated college of Trinity College Dublin, The University of Dublin and offers undergraduate and postgraduate programmes in education, including initial teacher education programmes.

The Governing Body invites applications from suitably qualified persons for the position of

Research Assistant Part time for 6 months (3 days per week)

GENERAL JOB DESCRIPTION Duties and General Terms & Conditions of Employment

1 CANDIDATE PROFILE AND SCOPE OF THE POSITION

Marino Institute of Education (MIE) wishes to appoint a Research Assistant on a part-time, 6-month fixed-term contract. This role provides a the research assistant an opportunity to work on an innovative piece of research funded through the Irish Research Council (IRC) New Foundations programme. The study aims to examine the impact of interpretation and cultural mediation on levels of attendance and engagement of members of the Roma community in primary and post primary school. A multimethod approach will be utilized for this action research project including qualitative interviews, reflective journalling and a dual language workshop and will involve key stakeholders including students, family members, school staff and the cultural mediator/interpreter.

Essential Qualifications & Skills

In order to be considered for this post, applicants will require:

- a) A relevant degree at Master's level
- b) Experience in educational research, preferably with a focus on inclusive education, multiculturalism, or minority communities.
- c) Experience working with minority ethnic and/or migrant groups.
- d) Research experience with children.
- e) Qualitative research experience

The candidate must demonstrate:

- Strong research skills.
- Strong writing skills.
- An ability to think critically and engage with complex concepts.
- An ability to carry out research to the highest ethical standards in a variety of settings.
- An ability to carry out the administrative work associated with the research project.
- Good communication and interpersonal skills with the capability of working within a project team to achieve results.
- Good instruction skills.
- An ability to manage self, time, and own resources to enable a high level of personal effectiveness.

Candidates must clearly indicate in their applications how they meet each of these pre-requisites.

2. JOB DESCRIPTION

Reporting Relationship

The appointee is required to carry out the duties attached to the post, under the general direction of the Principal Investigator (PI) to whom she/he reports, and to whom he/she is responsible for the performance of these duties in the first instance. The appointee will report through the PI to the Institute President and/or such other MIE officers as the President may designate from time to time.

The reporting relationship may be subject to periodic review, in line with service needs and developments in the Institute.

Duties and Responsibilities

Throughout the life of this project, the research assistant will assist the PI with the following as required:

- Literature review on the benefits and challenges of interpretation and mediation support for members of the Roma community.
- Organisation, facilitation and transcription of focus groups and individual interviews.
- Organisation and facilitation of Dual Language Literacy Camp with Roma Students.
- Organisation of two dissemination events.
- Qualitative data analysis.
- Report writing.

3. APPLICATION, SELECTION PROCESS AND OTHER GENERAL INFORMATION.

Method of Selection for Recommendation

A shortlisting of applicants will occur which will be based on the applicant's qualifications, suitability and relevant work experience as detailed in the application. It is the responsibility of the applicant to ensure that all relevant information is included in their application and that they clearly identify how they meet the specified candidate criteria.

Interview will be by interview panel consisting of not fewer than 3 persons, and will comprise of the most suitable and qualified people to assess applicants in the discipline. All appointments to employment at MIE are made by the Governing Body. The interview panel's recommendations for appointment of successful applicants for all posts will be submitted to the MIE Governing Body for their consideration and decision.

Candidates must produce satisfactory documentary evidence of all training and experience claimed by them, if required.

Garda Vetting

All successful applicants may be required to participate in Garda vetting. Specific instruction on this process will be given at the appropriate time. Applicants who do not comply with the Institute's requirements in this regard will be excluded from consideration for appointment.

Salary

The current annual salary scale for research assistants from the IUA is €30,025-39,908 (Appointment will be made at Point 6 of the scale €33,881 pro rata for 3 days per week for 6 months).

Making of Applications

Application by Cover letter and CV only (no special application forms are supplied), preferably by email to careers@mie.ie or by post to:

The Human Resources Office
Marino Institute of Education
Griffith Avenue
Dublin 9.

Completed applications must be received by 5.00pm on Friday 5th April 2024. Late applications will not be accepted.

The Institute will not be responsible for any expenses, including travelling expenses, which candidates may incur in connection with their candidature.

The Marino Institute of Education is an equal opportunities employer.