

**Policy Name:** Smoking Policy

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<b>Policy Title:</b>	Tobacco and E-Cigarette Policy
<b>Description:</b>	Policy to state the Marino Institute of Education (MIE)'s policy with regard to smoking, including e-cigarettes, on the Campus.
<b>Author (Position):</b>	Human Resources Director
<b>Version:</b>	1
<b>Approved By:</b>	MIE Governing Body
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<b>Review Date:</b>	September 2023
<b>Date of Next Policy Review:</b>	April 2026 (or as necessary)

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## Tobacco and E-Cigarette Policy

### 1. Context

Marino Institute of Education (MIE) wishes to ensure that it maintains the highest possible standards in all its activities. This policy document aims to clarify MIE's position on smoking, including e-cigarettes on campus.

### 2. Purpose

To state MIE's policy with regard to smoking, including e-cigarettes, on the Campus.

### 3. Principles

- 3.1. It is the policy of MIE to comply with the legislation on smoking, including e-cigarettes, and with legislation designed to protect the safety, health and welfare of employees and others in the workplace.
- 3.2. It is MIE policy to promote and facilitate good health among staff and students of MIE.

### 4. Definitions

- 4.1. Under the [Public Health \(Tobacco\) Acts 2002-2015](#), tobacco smoking in enclosed workplaces is prohibited.
- 4.2. "Buildings" referred to in this policy means all buildings in the ownership or use of MIE.

### 5. Policy

- 5.1. All buildings in the ownership or use of MIE are 'smoke-free', and smoking is prohibited within such buildings, in enclosed entrances, porticos or tunnels and within a distance of 4m from entrance doors, opening windows and entrances to enclosed areas, tunnels or porticos.
- 5.2. The Head of Department is responsible for implementation of this policy in their area of responsibility.

5.3. The Director of Estates and Conferencing is responsible for implementation in common areas in multi-user buildings.

5.4. If the Director of Estates and Conferencing or Head of Department is unable to satisfactorily resolve any issue covered by this policy the issue may be referred to the President.

5.5. Advice and assistance for smokers who would like to quit smoking is available from:

- i. The Student Counselling Service, 199-200 Pearse Street, Trinity College Dublin, the University of Dublin, Dublin 2. Tel.: 8961407 E mail: student-counselling@.ie

## **6. Responsibility**

6.1. See 5.2, 5.3 and 5.4 above for responsibility in relation to the implementation of this policy.

6.2. Human Resources are responsible for the maintenance of this policy.

## **7. Related Documents**

7.1. [Disciplinary Policy](#)

7.2. [Public Health \(Tobacco\) Acts 2002 - 2015](#)